



## NOTICE OF PUBLIC MEETING & AGENDA

# UPPER VERDE RIVER WATERSHED PROTECTION COALITION BOARD MEETING

Wednesday, October 24, 2012 - 2:00 p.m.  
City of Prescott City Hall, Council Chambers  
201 South Cortez Street - Prescott, Arizona

- ITEM NO 1. Introductions, Awards, or Presentations**
- ITEM NO 2. Communications**
- ITEM NO 3. Call to Public**  
*Consideration and discussion of general unscheduled comments from the public: Those wishing to address the Coalition need not request permission in advance. Any such remarks shall be addressed to the Coalition as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by the Chair.*  
*At the conclusion of the unscheduled comments, individual members of the Coalition may respond to the item addressed at the discretion of the Chair, or they may ask Staff to review the matter or ask that the matter be placed on a future agenda.*
- ITEM NO 4. Discussion & Possible Action – Approval of Board Meeting Minutes – July 25, 2012**
- ITEM NO 5. Discussion – TAC Meeting Summary for September 5, 2012 and October 15, 2012**
- ITEM NO 6. Discussion – Old Home Manor Project Update**
- ITEM NO 7. Discussion – Watershed Restoration and Recharge Policy Initiative**
- ITEM NO 8. Discussion – Project WET**
- ITEM NO 9. Discussion & Possible Action – Prescott National Forest Draft EIS and Draft Land and Resource Management Plan**
- ITEM NO 10. Discussion & Possible Action – Program Management Contract and Budget Update**
- ITEM NO 11. Discussion – Next Meeting Time / Location / Agenda Items**
- ITEM NO 12. Adjourn Meeting**



**AGENDA ITEM NO. 1  
INTRODUCTIONS, AWARDS, OR PRESENTATIONS**

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Opportunity for Board members to introduce new members and/or guests, or to make presentations.

**AGENDA ITEM NO. 2  
COMMUNICATIONS**

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Opportunity for Board members to communicate member updates

**AGENDA ITEM NO. 4  
DISCUSSION & POSSIBLE ACTION - APPROVAL OF BOARD MEETING MINUTES – JULY 25, 2012**

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Approval of minutes for the previous Regular Board Meeting held on July 25, 2012.



**AGENDA ITEM NO. 5**  
**DISCUSSION - TAC MEETING SUMMARY FOR SEPTEMBER 5, 2012 AND OCTOBER 15, 2012**

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Brief summary of TAC Meetings.

**AGENDA ITEM NO. 6**  
**DISCUSSION – OLD HOME MANOR PROJECT UPDATE**

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Current project status

**AGENDA ITEM NO. 7**  
**DISCUSSION – WATERSHED RESTORATION AND RECHARGE POLICY INITIATIVE**

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Update on rainwater harvesting and watershed restoration policy initiative



**AGENDA ITEM NO. 8  
DISCUSSION – PROJECT WET**

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Review applications and awards.

**AGENDA ITEM NO. 9  
DISCUSSION & POSSIBLE ACTION – PRESCOTT NATIONAL FOREST DRAFT EIS AND DRAFT LAND AND  
RESOURCE MANAGEMENT PLAN**

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Review draft letter for comment.

**AGENDA ITEM NO. 10  
DISCUSSION & POSSIBLE ACTION – PROGRAM MANAGEMENT CONTRACT AND BUDGET UPDATE**

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Review current budget and program management contract.



**AGENDA ITEM NO. 11**  
**DISCUSSION – NEXT MEETING TIME / LOCATION / AGENDA ITEMS**

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**Board Meeting**

The next regularly scheduled Board Meeting is on **December 26, 2012 at 2:00 p.m.** at the City of Prescott City Hall, Council Chambers, 201 South Cortez Street, Prescott, Arizona. Suggest rescheduling the meeting to **January 23, 2013.**

**TAC Meeting**

The next TAC meeting will be Wednesday, November 7, 2012 at 1:00 p.m. The meeting will be held at the Town of Prescott Valley, Community Room #331, 7501 E. Civic Circle, Prescott Valley, Arizona.

**AGENDA ITEM NO. 12**  
**ACTION – ADJOURN MEETING**

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Meeting to be adjourned



A MEETING OF THE UPPER VERDE WATERSHED PROTECTION COALITION WAS HELD ON JULY 25, 2012, in PRESCOTT CITY HALL, 201 SOUTH CORTEZ STREET, Prescott, Arizona.

**ITEM NO 1. Introductions, Awards, or Presentations**

Chairwoman Nye called the meeting to order at 2:00 p.m.

**Members Present:**

Chairwoman Lora Lee Nye, Town of Prescott Valley  
Member Steve Blair, City of Prescott  
Member Ernie Jones, Prescott-Yavapai Tribe

**Members Absent:**

Vice Chairwoman Carol Springer, Yavapai County

**Staff Present:**

Carl Tenney, Vice Mayor, Town of Chino Valley  
Ed Mucillo, Program Manager  
Dana Biscan, Project Manager  
Rick Shroads, Assistant Program Manager  
John Munderloh, Town of Prescott Valley  
John Rasmussen, Yavapai County  
Leslie Graser, City of Prescott  
Kim Webb, City of Prescott

- **Yavapai County Community Foundation Grant for WaterSmart Website**
- **Cottonwood WaterSmart Thank You Letter**
- **Rainwater Barrel Drawing**



Mr. Mucillo introduced Carol Chamberlain, Yavapai County Community Foundation, who presented him with a check for \$5,000.00 as a grant for the WaterSmart project, from their environmental fund.

Mr. Mucillo read a letter from Diane Joens, Mayor of Cottonwood, that thanked the coalition.

Mr. Mucillo awarded Lois Williams, Prescott Valley, a collapsible barrel from the Home and Garden Show for rain water harvesting.



**ITEM NO 2. Communications**

none

**ITEM NO 3. Call to Public**

*Consideration and discussion of general unscheduled comments from the public: Those wishing to address the Coalition need not request permission in advance. Any such remarks shall be addressed to the Coalition as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by the Chair.*

*At the conclusion of the unscheduled comments, individual members of the Coalition may respond to the item addressed at the discretion of the Chair, or they may ask Staff to review the matter or ask that the matter be placed on a future agenda.*



none

**ITEM NO 4. Discussion & Possible Action – Approval of Board Meeting Minutes – May 23, 2012**

**BOARD MINUTES OF MAY 23, 2012 WERE APPROVED BY CONSENSUS.**

**ITEM NO 5. Discussion – TAC Meeting Summary for June 6, 2012 and July 11, 2012**

Mr. Mucillo noted that the items were on the current agenda.

**ITEM NO 6. Discussion & Possible Action – Vote on Chairman and Vice Chairman**

Member Blair moved to select Lora Lee Nye as Chairman; seconded by Member Jones; passed unanimously.

There was a consensus to hold another vote in January 2013 to get on the same schedule as the state elections

**ITEM NO 7. Discussion & Possible Action – Approval of Resolutions for Bureau of Reclamation Grant Applications**



Mr. Mucillo noted that there were two different grants that could cover costs to develop programs.

**MEMBER BLAIR MOVED TO APPROVE THE RESOLUTION FOR BUREAU OF RECLAMATION GRANT APPLICATIONS; SECONDED BY MEMBER JONES; PASSED UNANIMOUSLY.**



**ITEM NO 8. Discussion – Old Home Manor Project Update**

Mr. Shroads noted all of the entities had approved the agreement and they expected that the City of Prescott would approve the agreement in August. The bid process would be handled by Prescott Valley in September and the construction period would be 60 days. He said that he was grateful to the Town of Chino Valley.

**ITEM NO 9. Discussion – Watershed Restoration and Recharge Policy Initiative**

Mr. Munderloh noted that he had been to both meetings of the resource stakeholders and that the Forest Service was already doing something on their land. Mr. Tenney asked where the projects were. Mr. Munderloh said they had not been identified, but they would like to work with them in the future.

**ITEM NO 10. Discussion – Budget Update**

Mr. Mucillo noted that the column for FY 2012 had been completed. He noted that they were confident about upcoming grants. He said they got \$135,000 in for the project. The plan was to dial in the water budget and break down the items to see what they were spending on meetings, etc.

**ITEM NO 11. Discussion – Next Meeting Time / Location / Agenda Items**

Mr. Mucillo noted the next meeting would be September 26, 2012 at 2:00 p.m. in the Prescott Council Chambers. The next TAC meeting would be August 1, 2012 at 1:00 p.m. in Prescott Valley, room 331.

He said the September agenda items would be Old Home Manor. Member Blair said that he would like to see it between September and November. Mr. Tenney said that it would be a good story to let everyone know what they were doing and how it worked.

Mr. Shroads asked if they wanted to go during construction or after. Member Blair said that he would like to have the meeting there.

Mr. Mucillo added the Watershed Restoration and Recharge and Budget updates to the next agenda.

Chairman Nye said that she would be in New Orleans celebrating her 70<sup>th</sup> birthday on the next meeting and would not be present. Mr. Mucillo said they may be cancelling the meeting.





**ITEM NO 12. Adjourn Meeting**

There being no further business to be discussed, the Upper Verde River Watershed Protection Coalition Board Meeting of July 25, 2012, adjourned at 2:29 p.m.

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LORA LEE NYE, Chairwoman

ATTEST:

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KIM WEBB, Deputy City Clerk



## UPPER VERDE RIVER WATERSHED PROTECTION COALITION TECHNICAL ADVISORY COMMITTEE (TAC) MEETING SUMMARY

Wednesday, September 5, 2012  
Town of Prescott Valley, Community Room # 331  
7501 E. Civic Circle - Prescott Valley, Arizona

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TAC Meeting – 1:00 p.m.

### Attendees:

TAC Members: John Munderloh, John Rasmussen, Leslie Graser, Peter Bourgois

Program Management Team: Ed Muccillo, Dana Biscan, Rick Shroads, Melody Reifsnnyder

- **Meeting called to order at 1:05 p.m.**
  
- **Old Home Manor**
  - Plans and specifications are complete
  - May alter compaction recommendations per geotechnical engineer
  - Prescott and Prescott Valley signatures required
  
- **Watershed restoration initiative**
  - Group is sharing information and discussing overlapping projects
  - The Forest Service representatives may be less available in the future
  - Melody to prepare a factsheet for the next meeting
  
- **Newcomer's Guide**
  - Add prices range from \$495 for 1/6<sup>th</sup> of a page to \$600 for ¼ page
  - Prescott has submitted an add which includes the WaterSmart website
  - If Prescott has not submitted their ad yet, the coalition would offer to partner and jointly submit a ¼ page ad. Otherwise, the coalition will not submit an ad this year.
  
- **Project WET**
  - The application has been submitted to the teachers
  - One application has been received so far
  - Dana to distribute after the submittal deadline
  
- **Prescott National Forest Draft EIS and Draft Land and Resource Management Plan**
  - TAC members to review for discussion



- Seeking to identify collaboration opportunities in the plan
- The comment period for the EIS closes in mid-November
  
- **September/October Board Meeting**
  - A quorum will not be present in September. Move meeting to October.
  - Potential Board Agenda items:
    - Items from this agenda
    - Program Management contract
    - Potential Grant Update
  
- **Executive Session**
  - Public was dismissed for a discussion of the Program Management contract
  
- **Next Meeting Time / Location / Agenda Items**
  - The next TAC meeting will be on Wednesday, October 5, 2012 at 1:00 p.m. at the Town of Prescott Valley, Community Room # 331; 7501 E. Civic Circle – Prescott Valley, Arizona
  - The next Board meeting is Wednesday, September 26, 2012. After discussion with Board, the meeting will likely be rescheduled to October 24, 2012 at 2:00 p.m. at City of Prescott Council Chambers, 201 S. Cortez Street – Prescott, Arizona



## UPPER VERDE RIVER WATERSHED PROTECTION COALITION TECHNICAL ADVISORY COMMITTEE (TAC) MEETING SUMMARY

Monday, October 15, 2012  
Town of Prescott Valley, Community Room # 406  
7501 E. Civic Circle - Prescott Valley, Arizona

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TAC Meeting – 1:00 p.m.

### Attendees:

TAC Members: John Munderloh, John Rasmussen, Leslie Graser, Peter Bourgois

Program Management Team: Ed Muccillo, Rick Shroads, Melody Reifsnyder

- **Meeting called to order at 1:05 p.m.**
  
- **Old Home Manor**
  - Plans and specifications are complete
  - Update on agreement
  
- **Watershed restoration initiative**
  - Group is sharing information and discussing overlapping projects
  - The Forest Service representatives may be less available in the future
  - Melody to prepare a factsheet for the next meeting
  
- **Project WET**
  - Five applications were received
  - Total of \$2,571.45 was awarded
  - Remaining funds will be used next cycle
  
- **Prescott National Forest Draft EIS and Draft Land and Resource Management Plan**
  - TAC members to reviewed
  - Dana to draft letter summarizing comments
  
- **Irrigation Association Municipal Dues**
  - Will this add value to all entities?
  - Leslie to research



- **October Board Meeting**
  - Potential Board Agenda items:
    - Items from this agenda
    - Program Management contract
    - Potential Grant Update
  
- **Executive Session**
  - Public was dismissed for a discussion of the Program Management contract
  
- **Next Meeting Time / Location / Agenda Items**
  - The next TAC meeting will be on Wednesday, November 7, 2012 at 1:00 p.m. at the Town of Prescott Valley, Community Room # 331; 7501 E. Civic Circle – Prescott Valley, Arizona
  - The next Board meeting is Wednesday, December 26, 2012. After discussion with Board, the meeting will likely be rescheduled.