



NOTICE OF PUBLIC MEETING & AGENDA

**UPPER VERDE RIVER WATERSHED PROTECTION COALITION
BOARD MEETING**

**Wednesday, June 25, 2014 - 2:00 p.m.
City of Prescott City Hall, Council Chambers
201 South Cortez Street - Prescott, Arizona**

- ITEM NO 1. Introductions, Awards, or Presentations (Muccillo)**
- ITEM NO 2. Communications (Muccillo)**
- ITEM NO 3. Call to Public (Chairperson Nye)**
Consideration and discussion of general unscheduled comments from the public: Those wishing to address the Coalition need not request permission in advance. Any such remarks shall be addressed to the Coalition as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by the Chair.
At the conclusion of the unscheduled comments, individual members of the Coalition may respond to the item addressed at the discretion of the Chair, or they may ask Staff to review the matter or ask that the matter be placed on a future agenda.
- ITEM NO 4. Discussion & Possible Action – Approval of Board Meeting Minutes – April 30, 2014 (Muccillo)**
- ITEM NO 5. Discussion – TAC Meeting Summary – June 4, 2014 (Muccillo)**
- ITEM NO 6. Discussion – Watershed Restoration Task Force Update (Biscan)**
- ITEM NO 7. Discussion – Grant Update (Muccillo)**
- ITEM NO 8. Discussion & Possible Action – Budget Update & Proposed FY 14/15 Budget (Muccillo)**
- ITEM NO 9. Discussion – Next Meeting Time / Location / Agenda Items (Muccillo)**
- ITEM NO 10. Adjourn Meeting**



**AGENDA ITEM NO. 1
INTRODUCTIONS, AWARDS, OR PRESENTATIONS (MUCCILLO)**

Opportunity for Board members to introduce new members and/or guests, or to make presentations.

**AGENDA ITEM NO. 2
COMMUNICATIONS (MUCCILLO)**

Opportunity for Board members to communicate member updates

UVRWPC Coalition Update
July 15, 2014 at 10:00 am
Groundwater Users Advisory Council Meeting
Location TBD

**AGENDA ITEM NO. 4
DISCUSSION & POSSIBLE ACTION - APPROVAL OF BOARD MEETING MINUTES – APRIL 30, 2014
(MUCCILLO)**

Approval of minutes for the previous Regular Board Meeting held on April 30, 2014.



AGENDA ITEM NO. 5
DISCUSSION – TAC MEETING SUMMARY – JUNE 4, 2014 (MUCCILLO)

Review TAC summary for June 4, 2014 meeting.

AGENDA ITEM NO. 6
DISCUSSION – WATERSHED RESTORATION TASK FORCE UPDATE (BISCAN)

Provide an update as to progress on the Watershed Restoration Initiative and associated BOR Grant.

- Field Trip
- Scenario Planning Workshop
- Report underway

AGENDA ITEM NO. 7
DISCUSSION – GRANT UPDATE (MUCCILLO)

Provide a brief update on grant opportunities.



**AGENDA ITEM NO. 8
DISCUSSION & POSSIBLE ACTION – BUDGET UPDATE & PROPOSED FY 14/15 BUDGET (MUCCILLO)**

Review current FY budget and proposed FY 14/15 budget.

**AGENDA ITEM NO. 9
DISCUSSION – NEXT MEETING TIME / LOCATION / AGENDA ITEMS (MUCCILLO)**

Board Meeting

The next regularly scheduled Board Meeting is on **September 24, 2014 at 2:00 p.m.** at the City of Prescott City Hall, Council Chambers, 201 South Cortez Street, Prescott, Arizona.

TAC Meeting

The next TAC meeting will be Thursday, **July 2, 2014 at 1:00 p.m.** The meeting will be held at the Town of Prescott Valley, Community Room #331, 7501 E. Civic Circle, Prescott Valley, Arizona.

**AGENDA ITEM NO. 10
ADJOURN MEETING**

Meeting to be adjourned



MINUTES OF THE UPPER VERDE WATERSHED PROTECTION COALITION HELD ON APRIL 30, 2014, in PRESCOTT CITY HALL, 201 SOUTH CORTEZ STREET, Prescott, Arizona.

ITEM NO 1. Introductions, Awards, or Presentations

Chairman Nye called the meeting to order at 2:00 P.M.

Members Present:

Chairwoman Lora Lee Nye, Town of Prescott Valley
Member Steve Blair, Prescott City Council
Member Craig Brown, Yavapai County
Member Ernie Jones, Prescott-Yavapai Tribe

Staff present:

Ed Muccillo, Program Manager
Dana Biscan, Project Manager
Peter Bourgois, Prescott-Yavapai Tribe
Leslie Graser, City of Prescott
John Munderloh, Town of Prescott Valley
John Rasmussen, Yavapai County
Melody Reifshyder, Sage Consulting
Rick Shroads, Assistant Program Manager
Amber Tyson, Prescott-Yavapai Tribe
Kim Webb, City of Prescott

ITEM NO 2. Communications

Mr. Muccillo noted that the Home and Garden Show in Prescott Valley was a success and the Arizona Department of Water did a series about strategic visioning at the Prescott AMA meeting.

ITEM NO 3. Call to Public

Mr. Muccillo read the Call to the Public.

Consideration and discussion of general unscheduled comments from the public: Those wishing to address the Coalition need not request permission in advance. Any such remarks shall be addressed to the Coalition as a whole and not to any member thereof.



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At the conclusion of the unscheduled comments, individual members of the Coalition may respond to the item addressed at the discretion of the Chair, or they may ask Staff to review the matter or ask that the matter be placed on a future agenda.

ITEM NO 4. Discussion & Possible Action – Approval of Board Meeting Minutes – January 22, 2014

MEMBER BROWN MOVED TO APPROVE THE BOARD MEETING MINUTES OF JANUARY 22, 2014; SECONDED BY COUNCILMAN BLAIR; PASSED UNANIMOUSLY.

ITEM NO 5. Discussion – TAC Meeting Summaries – February 5, 2014, March 5, 2014, and April 2, 2014

Ed Muccillo, Program Manager, said the Technical Advisory Meeting summaries for the February, March and April 2014 meetings were provided in the packet.

ITEM NO 6. Discussion – Watershed Restoration Task Force Update

Dana Biscan, Project Manager showed a Watershed Management Initiative PowerPoint Update presentation, which covered:

- ◆ GRANT MILESTONES ACHIEVED TO DATE
- ◆ GRANT MILESTONES UNDERWAY
- ◆ PARTICIPANTS
- ◆ COMMON GOALS
- ◆ MISSION STATEMENT
- ◆ GIS MAPPING (YAVAPAI COUNTY)
- ◆ FOUR PROPOSED PROJECT TYPES
- ◆ VEGETATION RESTORATION
- ◆ MUD TANK WASH
- ◆ PROJECT CONCEPT SHEETS FOR SIX VEGETATION RESTORATION PROJECTS

Rick Shroads, Assistant Program Manager, continued the presentation and discussed:

- ◆ INFILTRATION ENHANCEMENT
- ◆ PROJECT CONCEPT
- ◆ CRITERIA



- ◆ ISSUES – FLOOD CONTROL, FEMA REGULATORY FLOODPLAINS, SECTION 404, COST
- ◆ POTENTIAL SURFACE WATER RIGHTS CLAIMS, COST
- ◆ SANTA CRUZ WASH
- ◆ BOTTLENECK WASH
- ◆ PRELIMINARY CALCULATIONS
- ◆ YUMA DRIVE WASH
- ◆ COYOTE WASH

Ms. Biscan continued with the presentation of the third concept type, covering the following:

- ◆ CAPITALIZE ON URBANIZED AREAS – Pinyon juniper removal, rainwater harvesting from impermeable surfaces and subsurface treatment
- ◆ LAND USE MANAGEMENT/CONSERVATION- Chairwoman Nye wanted to make sure that everyone understood the secondary benefits of the projects. Ms. Biscan noted that the benefits were habitat, fire control, grazing, and water quality and flood control.
- ◆ NEXT STEPS
 - Develop additional project concepts and proposed policies
 - Develop implementation strategy
 - Scenario planning process begins July 2014
 - Complete Watershed Management Plan by September 30, 2014

Ms. Biscan noted that they had applications in for the Mud Tank Wash Project.

Chairman Nye asked if similar studies were being done anywhere else in the nation. John Rasmussen, Yavapai County, said the paired watershed approach had been used in many areas. He noted that the Forest Restoration Initiative has a proposal in to do a study on infiltration enhancement in the Ponderosa Pine Forest. He said the Mud Tank Wash site rose to the top because a grant was available and it overlapped with goals of people in the committee.

Member Blair asked if the four sites would be done by July 2014. Mr. Muccillo said there are four different project concepts. The Vegetation Removal concept has seven locations developed. Mr. Muccillo noted that they are pursuing multiple grants for multiple projects.

Member Brown asked if the Coalition decided what they want to do on the four sites or which site they wanted to concentrate on. Mr. Muccillo said they need to decide that by September. He noted that there is money in the Coalition's budget, but they did not want to spend all of the money on one project.



Melody Reifshyder, Sage Consulting, noted that the projects they take on are determined by the grants the Coalition is eligible for each year. Mr. Muccillo said they are developing a broad menu of projects to fit potential future grants. Ms. Reifshyder said that planning across the watershed has allowed them to do that and gives them many more grant opportunities.

The Board agreed that May 14, 2014, from 10:00 A.M. to 4:00 P.M. would be a good day for the Mud Tank Wash visit, along with a few other locations.

ITEM NO 7. Discussion – Grant Update (Muccillo)

Mr. Muccillo gave a grant activity update that included:

- ◆ Western Land and Communities (WLC) for \$15,000.00 and 500 hours of WLC staff time to integrate a Scenario Planning process. Mr. Muccillo said the project would begin in July and probably go beyond September, when the report is due to the Bureau of Reclamation (BOR), as part of the initial grant.
- ◆ Arizona Water Protection Fund (WPF) should receive notification within the next 30-60 days. The grant is for \$40,000.00 to support the Coalition's program of outreach and technical assistance to small water providers. He noted that the grant could be used for water conservation education, strategies to remedy lost and unaccounted for water or rate studies.
- ◆ Bureau of Reclamation, Water and Energy Efficiency Grant (WEEG) could be up to \$140,000.00 to support leak detection for small municipal water providers (not Prescott or Prescott Valley). Mr. Muccillo said that would be a two year effort to get unaccounted for water under ten percent.
- ◆ Bureau of Reclamation, Phoenix Area Field Office, is a grant requesting \$25,000.00 to support a virtual rainwater harvesting demonstration project. Notification is expected in mid-May.
- ◆ Secure Rural Schools Title II (RAC) – Projects funded must support and enhance national forest land ecosystems and health. The grant is for \$75,000.00 and would be associated with the Mud Tank Wash vegetation removal project. Personnel with the Prescott National Forest are managing the grant process.
- ◆ Bureau of Reclamation, Landscape Conservation Cooperative (LLC) for \$150,000.00 due on May 13, 2014. The grant will be in connection with the vegetation project and changing wildfire regimes and how it affects water supply.



- ◆ U.S. Forest Service Wood Education and Resource Center a grant for, up to, \$250,000.00, which is focused on biomass and wood to energy systems. Mr. Muccillo said if there can be an economic benefit to the materials that are removed, the project could become sustainable.
- ◆ Coca Cola Foundation, Hewlett Foundation and Lowe's Foundation are ongoing grants.

ITEM NO 8. Discussion & Possible Action – Budget Update & Proposed FY 14/15 Budget (Muccillo)

Mr. Muccillo showed a slide of the FY 14-15 budget. He noted that if the Coalition continued with the 20 percent dues reduction, there will be a \$35,000.00 reduction in revenue from a budget with 100 percent of the dues paid. The Technical Advisory Committee said they would leave the decision up to the Board.

Member Blair felt there was a bigger advantage paying the full dues to the Coalition than other groups, due the projects that are being done.

Member Brown said the County supported both groups and he supported the 80 percent dues, but they are still in budget discussions.

Mr. Muccillo said that they have the most and the best activity going on now, compared to the seven years he has been working with the Coalition.

Member Jones said that he would go along with the 80 percent. Chairwoman Nye noted that the majority agreed with 80 percent. Mr. Muccillo said it would be finalized in June.

ITEM NO 9. Discussion – Next Meeting Time / Location / Agenda Items

Mr. Muccillo said June 25, 2014 will be the next Board meeting.

Melody Reifshyder said one or two of the grants they need to apply for require a resolution by the governing body be submitted to the BOR within 30 days of application, which would mean by May 13th.

Mr. Muccillo said there was a general directive given to the advisory committee that if they pursued any grant the Board is aware of and is consistent with the goals of the Coalition, they are authorized to pursue them.



MEMBER BROWN MOVED TO GIVE THE AUTHORITY TO SIGN FOR POSSIBLE GRANTS THE BOARD IS AWARE OF AND ARE CONSISTENT WITH THE GOALS OF THE COALITION TO CHAIRWOMAN NYE; SECONDED BY MEMBER BLAIR; PASSED UNANIMOUSLY.

ITEM NO 10. Adjourn Meeting

There being no further business to be discussed, the Upper Verde Watershed Protection Coalition meeting of April 30, 2014, was adjourned at 3:04 P.M.

Chairwoman Lora Lee Nye

Attest:

Kim Webb



UPPER VERDE RIVER WATERSHED PROTECTION COALITION TECHNICAL ADVISORY COMMITTEE (TAC) MEETING SUMMARY

Wednesday, June 4, 2014
Town of Prescott Valley, Community Room #330
7501 E. Civic Circle - Prescott Valley, Arizona

TAC Meeting – 1:30 p.m.

Attendees:

TAC Members: John Munderloh, Leslie Graser, Peter Bourgois, Amber Tyson

Program Management Team: Ed Muccillo, Dana Biscan, Rick Shroads, Melody Reifsnyder

- **Meeting called to order at 1:35 p.m.**
- **Watershed Restoration Task Force**
 - Dana presented a draft agenda for the next task force meeting for review and comment. A more detailed scenario planning update will be included with the next initiative meeting. In addition, scenario planning workshop participation will be discussed.
 - Last month's field trip was well received. Participants commented that it provided a lot of information and that it demonstrated the potential for pilot project implementation.
 - Dana will provide a draft of the report to attendees at the next initiative meeting. Dana to send writing assignments to the group.
- **UVRWPC – Future Goals and Objectives**
 - The group discussed changes to provide flexibility to meet client needs, as well as placing priority on project implementation.
- **Budget and Grant Update**
 - When planning the budget, note that we need more WaterSmart items
 - The minimum year-end balance should be \$15,000
 - Melody is researching whether USDA funding is available for project implementation
 - An energy team grant has been submitted
- **WaterSmart Outreach**
 - Melody to complete the website this month
 - Dana to contact Edessa about Project WET to determine how funding could best be used this year



- **Rainwater Harvesting**
 - Add concept paper to initiative meeting
- **Meeting adjourned at 3:30 p.m.**
- **Next Meeting Time / Location / Agenda Items**
 - The next TAC meeting will be on **Wednesday, July 2, 2014** at 1:00 p.m. at the Town of Prescott Valley, Community Room # 330; 7501 E. Civic Circle – Prescott Valley, AZ
 - The next Board meeting is **Wednesday, June 25, 2014** at 2:00 p.m. at the City of Prescott.